

UTMB Emergency Preparedness

2009 Annual Staff Meeting

Welcome

Agenda

1. Opening Remarks & Comments from Essential Partners
2. National Weather Service Update
3. Research / Laboratory Preparedness
4. Facilities & Campus Services
 - a. Utilities, Maintenance
 - b. Logistics
 - c. Security / UTMB Police
5. Public Information
6. Information Services & Voice, Data Communications
7. UTMB Community Volunteer Initiatives
8. Emergency Planning & Plan Changes
9. Closing Remarks and Questions

Institutional Plan Changes for 2009 - 2010

- Updated:
 - Department Locations, Response, Business Continuity Plans
 - Organizational Changes (Master Call)
 - Hospital Evacuation Plan & Task List;
- Improved planning for evacuation of personnel after patients depart and non-essential staff & students are released

Institutional Plan Changes

- Integration of off-island and off-campus locations since Ike (± 12 new clinics, business offices, etc.)
- Refined Essential Personnel Designation and Definition
- TJC – required Elements For Credentialing and Use of Volunteer Practitioners During Emergency, Inventory of Supplies and Pharmaceuticals, et. al.
- Catastrophic storm contingency plan

Lessons Learned

- Essential Personnel Responsibilities, Number and Skills scaled for event
- Strategic Partnerships
- Continuity of Critical Business Operations
- Incident Command Center – uninterrupted communications (phones, radio – June 2009)

Lessons Learned

- Accurate personnel logs for remaining essential staff
- Improved On-site Staff Identification
- Improved documentation of housing, work assignments, shift hours, etc.
- Leadership visibility essential
- Frequent Communication to Staff on Site and Staff Displaced

Coordinated Communication

Our audiences

- Employees (on/off campus)
- Students
- Patients/families
- UT System Administration & Board of Regents
- Public/media
- Local/state officials
- Legislators
- Health care partners
- Development Board, other UTMB supporters

Coordinated Communication

How to reach them

- Primary/back-up web sites
- Email
- Toll-free and local hotlines (employees, patients, media, public)
- Phone trees
- Media advisories
- Interviews
- News conferences
- Meetings
- Message board
- Conference calls

FirstCall™ System

- Reverse 9-1-1 System – in use throughout the country
- Groups built based on needs
- Can be built for schools, departments, entities or any other subdivision
- Possible solution to rapid on-campus notifications (“shelter in place” messages)

Communications Channels

- **Campus monitors and email systems
(CHECK YOUR UTMB email)**
- **Information via the web [http:// www. utmb.edu/alert](http://www.utmb.edu/alert).**
- **Second server is in Austin <http://www.utmb.edu>.**
- **Second off-site in Utah at <http://utmbinfo.com>
(only activated in a crisis).**
- **UTMB hotline at (409) 77-ALERT (772-5378)
– toll free at (888) 772-5449; or**
- **Call your Supervisor / Department Head; or**
- **Call the UTMB main operator at (409) 772-1011.**
- **Monitor local television and radio stations including
KPRC/950 AM, KTRH/740 AM and KIKK/96 FM in Houston;
equivalent stations throughout the state.**

UTMB Command Center

utmbeoc@utmb.edu

UTMB Emergency Operations

- me
- Sign up for "FirstCall"
FIRSTCALL
- 7 Critical Incident
Response Report
- 7 Institutional
Emergency Preparedness
Meeting
Video & Presentations
- 7 Laboratory
Preparedness Meeting
Presentations & Links
- o for Researchers:
Research Repositories
Lab Disaster Planning Kit
- 7 Impact Hurricane
Guide
- Emergency Operations
Plan
- Bioterrorism and Emerging
Infectious Diseases
Readiness Plans
- Business Continuity



This site is the online home for the [UTMB Emergency Operations Plan](#), the [Bioterrorism and Emerging Infectious Diseases Readiness Plans](#), and related documents.

It is the policy of UTMB to provide a framework for response to emergencies, internal or external, naturally occurring or man-made, which will guide all staff in managing the event safely and assuring rapid recovery to normal operating conditions.

All UTMB faculty, staff, students, contract employees, and volunteers should have a working knowledge of the emergency preparedness plans relative to their department or school. They will be expected to follow the plan in case of an

ALERT

[Community Resources](#)

[Personal/Family Preparedness](#)

[FOAM's Hurricane Planning Campus Map \(PDF\)](#)

[Emergency Phone Directory](#)

[Hurricane Preparedness](#)

[Hurricane Evacuation Zip-Zones \(August 2007\)](#)

[Logistics Preparedness Plan](#)

[TDCJ Hospital Emergency Plan](#)

[Graduate School of Biomedical Sciences Weather Plan](#)

[School of Allied Health Sciences Weather Plan](#)

http://intranet.utmb.edu/emergency_plan

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UTMB Emergency Operations

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Home

Sign up for "FirstCall"
FIRSTCALL

2007 Critical Incident Response Report

2007 Institutional Emergency Preparedness Meeting
Video & Presentations

2007 Laboratory Preparedness Meeting
Presentations & Links

Also for Researchers:
* Research Repositories
* Lab Disaster Planning Kit

2007 Impact Hurricane Guide

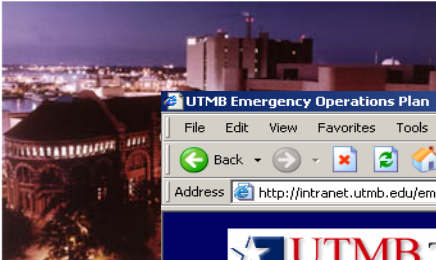
Emergency Operations Plan

Bioterrorism and Emerging Infectious Diseases Readiness Plans

Business Continuity

ALERT

Community Resources



UTMB Emergency Operations Plan | Table of Contents - Microsoft Internet Explorer

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UTMB The University of Texas Medical Branch

Institutional Emergency Operations Plan

Revised: May 2007

Table of Contents

- Emergency Plan Home
 - Overview
 - Mitigation
 - Preparation
 - Response
 - Recovery
 - Appendix

Emergency Plans Home

Print the Emergency Operations Plan (PDF)

Bioterrorism Readiness Plan

Business Continuity Plan (PDF)

Emergency Phone Directory (PDF)

Hurricane Preparedness

Support Services Severe Weather Information

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Start | Inbox - Microsoft Outlook | Microsoft PowerPoint - [...]



Done | Trusted sites | Start | Inbox - Microsoft Outlook | Microsoft PowerPoint - [...] | UTMB Emergency Ope... | 5:57 PM

University Responsibility

- Consult with, and follow directions of local elected officials, weather experts and emergency managers
- Communicate effectively with UTMB community
- Put no one in harms' way

University Responsibility

- Release non-essential personnel and students as early as possible
- Begin essential shutdown processes as early as possible
- Facilitate mandatory evacuation order
- Err on the side of caution

2009 Predictions

April 9, 2009:

- 12 Named Storms
- 6 Hurricanes
- 2 Intense Hurricanes
- 54 % probability of US landfall (avg. 52%)
- 31 % probability of landfall Brownsville, TX – Florida (avg. 30%)

(Dr. Phil Klotzbach, Dr. Wm Gray, Colorado State Univ.)

UTMB Essential Staff

YOUR “GO-BAG” --- What to bring

- Bedding (sleeping bag, air mattress...)
- Comfortable, Appropriate Clothing
- Toiletries, Rx & OTC Meds
- Cell Phone & Charger, Electronics w/headset !
- Snacks, Special Diet Items
- Reading Material, Puzzles, etc.

UTMB Essential Staff

What not to bring

- Ice Chests, Large Containers
- Alcohol
- Firearms, Ammunition
- Large Quantities of Food
- Perishable Foodstuffs
- “Pot Luck” Dinners

PERSONAL EMERGENCY PLAN

Non-Es and All Dependents

Elements:

- Know what disasters can affect you; when you should shelter in place or evacuate.
- Prepare homes in advance: window coverings, outside furniture, etc.
- Identify a safe place in your home to take shelter.
- Know your evacuation route, and establish check-in points; discuss final destination.

PERSONAL EMERGENCY PLAN

Elements:

- Assemble documents and valuables in containers that will be ready to grab and go.
- Prepare support supplies: Water, food, change of clothing, Rx meds, pet food, personal hygiene supplies.
- Exchange cell phone numbers.
- Enroll via 2-1-1 if you need assistance.

Practice Your Plan !

PERSONAL EMERGENCY PLAN

Links:

gcoem.org - Galveston County OEM

**nhc.noaa.gov – National Hurricane
Center**

ready.gov - Homeland Security

tx.dps.state.tx.us/dem – Texas GDEM

Onestorm.org – Private Foundation

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Thank You

jrich@utmb.edu

mmegna@utmb.edu