

IS Operations
Hurricane Preparedness Checklist

H-120

Pre-Hurricane

(Before 5 days out to hurricane)

Step #	Task	Person Responsible	Completed Date/Time
1			Completed Date/Time
2			Completed Date/Time
3			Completed Date/Time

H-96

Stage 1 – Condition Blue ---- Alert – Preparatory Functions

72-60 hours before 39 mph winds impact Galveston

Total probability in 72 hours > 10% for Freeport, Galveston or Port Arthur landfall

The UTMB Emergency Operations Plan and Incident Command Center will be activated.

Step #	Task	Person Responsible	Completed Date/Time
04			Completed Date/Time

Last revision - 7/7/2008

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05			Completed Date/Time
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H-72

Stage 2 (Condition Amber): Warning – Finalize Plans
59 – 24 hours prior to 39 mph winds affecting Galveston Tropical Storm of Hurricane Watch issued for upper Texas coast. Probability through 48 hours > 15% for Freeport, Galveston or Port Arthur Landfall.

Step #	Task	Person Responsible	Completed Date / Time
06			Completed Date/Time
07			Completed Date/Time

H-48 and H-24

Stage 3 (Condition Red): Secure Facilities
24-12 Hours prior to 39 mph winds affecting Galveston Tropical Storm or Hurricane Warning issued for upper Texas coast. (Buildings will be locked down at this point)

Step #	Task	Person Responsible	Completed Date/time
08			Completed Date/Time
09			Completed Date/Time

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Return to Normal

After the event is over – activities needing to return to normal.

Step #	Task	Person Responsible	Completed Date/Time
10			Completed Date/Time

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