

**FEDERAL WORK-STUDY (FWS)  
DEPARTMENTAL JOB REQUEST FORM  
FISCAL YEAR 2009-2010**

Home Department Name Health Policy and Legislative Affairs—Center to Eliminate Health Disparities

Home Department Org ID # 0071

PSoft Department # (6 digits) 111150

Location 4.304 Marvin Graves                      Route # 0434

City Galveston                                      Zip Code 77555

FWS Supervisor's Name (please print) Caley Satterfield

FWS Supervisor's Employee # 229682                      FWS Supervisor's Phone # 2-0637

FWS Supervisor's Pager # N/A                              FWS Supervisor's Cell # 409-539-2227

FWS Supervisor's UTMB E-mail Address: casatter@utmb.edu

FWS HCM Department Contact (please print) Elizabeth Stum

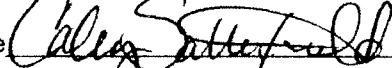
FWS HCM Department Contact Phone # 747-5504

**JOB DUTIES**

Please provide a detailed job description to include the level of difficulty of the position. Please also include specific requirements for each category such as general office, lab skills, research, assays, instruction, technical skills, etc.

*AN EXCELLENT OPPORTUNITY FOR STUDENTS INTERESTED IN HEALTH  
INEQUITIES/DISPARITIES, SOCIAL DETERMINANTS OF HEALTH, INTERSECTORAL  
ACTION, AND GLOBAL HEALTH ISSUES*

*This position supports the development of UTMB's Center to Eliminate Health Disparities (CEHD) research activities. This job position is focused on **research, writing, and publication** to support CEHD, including desktop research on health disparities related topics; training opportunities; supporting the write-up of research initiatives with the Center; etc. Skills needed include desktop research skills, excellent writing skills, ability to copy edit and proof text.*

FWS Supervisor's Signature  Date 8/24/09

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**ENROLLMENT SERVICES' OFFICE USE ONLY:**

Job Request # \_\_\_\_\_ Community Service N Level 3 Base Pay Hourly Rate \$ 14.24

Admin Support Associate LC Date 08/24/09

Revised: 7/23/09

**RECEIVED**

AUG 24 2009

ENROLLMENT SERVICES  
U.T.M.B. GALVESTON