

PAYROLL SCHEDULES AND DEADLINES-FY 2010

Bi-Weekly												Monthly								
PP #	Begin Date	DAY	End Date	DAY	*Additional Pay, Job Changes for current pay period	DAY	Black Out	DAY	Check Date	DAY	Deduction Type for Checks	* Additional Pay, Job Changes for current pay period	DAY	Leave Time Deadline	DAY	Black Out	DAY	Check Date	DAY	
1	08/22/09	Sat	09/04/09	Fri	09/04/09	Fri	09/08/09	Tue	09/11/09	Fri	INSURANCE									
2	09/05/09	Sat	09/18/09	Fri	09/18/09	Fri	09/22/09	Tue	09/25/09	Fri	OPTIONAL	09/23/09	Wed	09/24/09	Thu	09/25/09	Fri	10/01/09	Thu	
3	09/19/09	Sat	10/02/09	Fri	10/02/09	Fri	10/06/09	Tue	10/09/09	Fri	INSURANCE									
4	10/03/09	Sat	10/16/09	Fri	10/16/09	Fri	10/20/09	Tue	10/23/09	Fri	OPTIONAL	10/23/09	Fri	10/26/09	Mon	10/27/09	Tue	11/02/09	Mon	
5	10/17/09	Sat	10/30/09	Fri	10/30/09	Fri	11/03/09	Tue	11/06/09	Fri	MANDATORY									
6	10/31/09	Sat	11/13/09	Fri	11/13/09	Fri	11/17/09	Tue	11/20/09	Fri	INSURANCE	11/19/09	Thu	11/20/09	Fri	11/23/09	Mon	12/01/09	Tue	
7	11/14/09	Sat	11/27/09	Fri	11/27/09	Fri	12/01/09	Tue	12/04/09	Fri	OPTIONAL									
8	11/28/09	Sat	12/11/09	Fri	12/11/09	Fri	12/15/09	Tue	12/18/09	Fri	INSURANCE	12/15/09	Tue	12/16/09	Wed	12/17/09	Thu	01/04/10	Mon	
9	12/12/09	Sat	12/25/09	Fri	12/25/09	Fri	12/29/09	Tue	12/31/09	Thu	OPTIONAL									
10	12/26/09	Sat	01/08/10	Fri	01/08/10	Fri	01/12/10	Tue	01/15/10	Fri	INSURANCE									
11	01/09/10	Sat	01/22/10	Fri	01/22/10	Fri	01/26/10	Tue	01/29/10	Fri	OPTIONAL	01/19/10	Tue	01/20/10	Wed	01/21/10	Thu	02/01/10	Mon	
12	01/23/10	Sat	02/05/10	Fri	02/05/10	Fri	02/09/10	Tue	02/12/10	Fri	INSURANCE									
13	02/06/10	Sat	02/19/10	Fri	02/19/10	Fri	02/23/10	Tue	02/26/10	Fri	OPTIONAL	02/16/10	Tue	02/17/10	Wed	02/18/10	Thu	03/01/10	Mon	
14	02/20/10	Sat	03/05/10	Fri	03/05/10	Fri	03/09/10	Tue	03/12/10	Fri	INSURANCE									
15	03/06/10	Sat	03/19/10	Fri	03/19/10	Fri	03/23/10	Tue	03/26/10	Fri	OPTIONAL	03/24/10	Tue	03/25/10	Wed	03/26/10	Fri	04/01/10	Thu	
16	03/20/10	Sat	04/02/10	Fri	04/02/10	Fri	04/06/10	Tue	04/09/10	Fri	INSURANCE									
17	04/03/10	Sat	04/16/10	Fri	04/16/10	Fri	04/20/10	Tue	04/23/10	Fri	OPTIONAL	04/23/10	Thu	04/26/10	Fri	04/27/10	Tue	05/03/10	Mon	
18	04/17/10	Sat	04/30/10	Fri	04/30/10	Fri	05/04/10	Tue	05/07/10	Fri	MANDATORY									
19	05/01/10	Sat	05/14/10	Fri	05/14/10	Fri	05/18/10	Tue	05/21/10	Fri	INSURANCE	05/21/10	Fri	05/24/10	Mon	05/25/10	Tue	06/01/10	Tue	
20	05/15/10	Sat	05/28/10	Fri	05/28/10	Fri	06/01/10	Tue	06/04/10	Fri	OPTIONAL									
21	05/29/10	Sat	06/11/10	Fri	06/11/10	Fri	06/15/10	Tue	06/18/10	Fri	INSURANCE	06/21/10	Mon	06/22/10	Tue	06/23/10	Wed	07/01/10	Thu	
22	06/12/10	Sat	06/25/10	Fri	06/25/10	Fri	06/29/10	Tue	07/02/10	Fri	OPTIONAL									
23	06/26/10	Sat	07/09/10	Fri	07/09/10	Fri	07/13/10	Tue	07/16/10	Fri	INSURANCE	07/19/10	Mon	07/20/10	Tue	07/21/10	Wed	08/02/10	Mon	
24	07/10/10	Sat	07/23/10	Fri	07/23/10	Fri	07/27/10	Tue	07/30/10	Fri	OPTIONAL									
25	07/24/10	Sat	08/06/10	Fri	08/06/10	Fri	08/10/10	Tue	08/13/10	Fri	INSURANCE	08/24/10	Tue	08/25/10	Wed	08/26/10	Thu	09/01/10	Wed	
26	08/07/10	Sat	08/20/10	Fri	08/20/10	Fri	08/24/10	Tue	08/27/10	Fri	OPTIONAL									