

**DEPARTURE FORM FOR UTMB INTERNATIONAL STUDENTS AND SCHOLARS**

Office of International Affairs, UT Box 55146, Galveston, TX 77555-5146  
Phone (409) 772-3733 Fax: (409) 747-3952 E-mail: [jdlynch@utmb.edu](mailto:jdlynch@utmb.edu)

Please complete this form if you have finished your UTMB research or academic program and plan to leave the US permanently, apply for a change of visa status, or transfer to another school. Your feedback about your experiences at UTMB and in the U.S., on page (2), will also be appreciated.

**NAME:** \_\_\_\_\_ **EMPLOYEE I.D.#** \_\_\_\_\_  
(Family Name) (Given Name)

**NAME OF EMPLOYING OR SPONSORING UTMB DEPARTMENT:**

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**VISA TYPE:**

- B-1  B-2  F-1  J-1  H-1B  O-1  TN  WT  WB  H-4  Other  
 J-2 (dependent of student)  J-2 (dependent of other J-1)  Adjustment Applicant  Legal Resident Alien

**IF J-1 VISA, MARK CATEGORY FROM SECTION [ ] OF FORM DS-2019:**

- Student  Teacher  Professor  Alien Physician  Research Scholar  Short-Term Scholar  
 Specialist

**FUTURE PLANS:**

**Please check appropriate item(s):**

- Leaving the US; Date of expected departure from US: \_\_\_\_\_ (MM/DD/YYYY)  
 F-1 Practical Training or J-1 Academic Training beginning \_\_\_\_\_ (MM/DD/YYYY)  
 Transferring to another school in the US beginning \_\_\_\_\_ (MM/DD/YYYY)

**J visa holders only:**

If transferring to another J-1 Exchange program:

Name of institution: \_\_\_\_\_, and program number, if known: \_\_\_\_\_

- Applying for a change of visa status to \_\_\_\_\_ status  
 Other (specify): \_\_\_\_\_

**Please Note!**

**Legal Status:** At the conclusion of your academic program **F-1s** have 60 days and **J-1s** have 30 days, in which to: leave the US, change immigration status, move to another program level, obtain admission to another US university or begin Practical/Academic Training

**Taxes:** In January of each year UTMB sends a W-2 form to individuals who received UTMB taxable wages during the previous calendar year. Depending on the type of income you earned and other variables, UTMB may also issue you a 1042-S form at that time. Be sure to advise your UTMB employing department of the address to which these forms should be sent. Income tax return forms can be obtained overseas at the US Embassies or can be downloaded from the IRS website at <http://www.irs.gov>.

**Thank you for completing and returning this form. Please comment on your UTMB experience on the back.. We hope the time you spent at UTMB and in the US was rewarding and positive. (Please see next page)**

## Departing International Staff Feedback About the UTMB / U.S. Experience

Your additional comments and reflections about the time you spent at UTMB and in the US would be most appreciated. The purpose of this part of the form is to better understand the experiences you had so that we in turn can improve our services to better help our international community at UTMB. This is an optional form and can be submitted separately from the first page.

Name (Not Required) \_\_\_\_\_ Date: \_\_\_\_\_

1. What did you find most challenging or different when you first came to UTMB?
2. In the months/years you have spent at UTMB and in the US, were there any experiences (both on campus and off campus) that made a positive impression or contribution to your experiences as an international? Please describe briefly.
3. If you had any negative experiences at UTMB or in the community please describe them briefly.
4. What would have made your transition to life at UTMB and in the US easier and what would you have liked to know before you arrived at UTMB?
5. What programs and services would you like to see UTMB, including the Office of International Affairs, provide to international students and scholars?
6. Comments, questions and other reflections you would like to share (continue on back if necessary)

*We wish you the best of luck in all of your future endeavors!*