Monthly Use Report

Vehicle Custodian	Vehicle Make	Type	Year
Report Month	License #	Agency Code	

D A T E	Previous Month Odometer / Trip/Daily Ending Odometer	Purpose	Destination	Driver Last Name	Number of Passengers (per trip)	**Fuel Type** **CNG**=COMP.NAT.GAS **D**=DIESEL **ELE**=ELECTRICITY **ETH**=ETHANOL **G**=UNLEADEDGAS **LPG**=PROPANE **MTH**=METHANOL **BSL**=BIODIESEL	Gallons	Cost

A D D

Month End Odometer

Use additional pages as necessary.

Fuel <u>data entry</u> must be per transaction

Count of Trips	**Use totals from final page for Data Entry purposes.**	**Total Passengers/Mo.**

Incidental Lubricants / Fluids					**Lubricant/Fluid Types**
Date	Type	Qty.	Cost/each	Total Cost	Engine Coolant
					Motor Oil
					Gear Oil
					Transmission Fluid
					Brake Fluid
					Hydraulic Fluid

I certify that I have read the provisions of law quoted in the accompanying documents, that the foregoing report is correct, and that the operation and maintenance of this vehicle have been in accordance with lawful orders.

Signature of Custodian: