

Date: _____ Case: _____ Student Name: _____

Room #: _____ Enc #: _____ SP Name: _____

Interpersonal Skills Checklist

Remember to include a brief but specific comment for all items marked MARGINAL or BELOW EXPECTATIONS.

1. INTRODUCTION

Meets Expectations	Marginal	Below Expectations
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Key content: Identification of patient, identification of interviewer; interviewer explains his/her level of training, some type of social greeting

2. QUESTIONING STYLE

Meets Expectations	Marginal	Below Expectations
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Key content: Use of open ended questions, limited use of leading questions, multipart questions, repeated questions

3. LANGUAGE

Meets Expectations	Marginal	Below Expectations
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Key content: explains medical terms, language appropriate for age/education of character, language easy to understand

4. FACILITATION OF INTERVIEW

Meets Expectations	Marginal	Below Expectations
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Key content: avoided interruptions, comfortable pace, use of transitions, organized

5. CONCERNS and COUNSELING

Meets Expectations	Marginal	Below Expectations
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Key content: solicited questions, acknowledged concerns, patient centered counseling

6. DEMONSTRATED RESPECT TO PATIENT

Meets Expectations	Marginal	Below Expectations
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Key content: eye contact, awareness of emotional and physical comfort, hand washing, draping

7. CLOSURE and TIME MANAGEMENT

Meets Expectations	Marginal	Below Expectations
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Key content: effective time use, explains diagnoses, outlines next steps, provides closure

8. PHYSICAL APPEARANCE

Meets Expectations	Marginal	Below Expectations
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Key content: dress, personal hygiene, grooming

9. ATTITUDE

Meets Expectations	Marginal	Below Expectations
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Key content: compassionate, sincere, self confident; engaged in encounter, nonjudgmental

10. YOUR OVERALL REACTION TO THIS STUDENT

5	4	3	2	1
I would refer family and friends to this person for care	I would gladly return to this person for care	I would return to this person for care, but would also be okay with seeing someone else	I would return to this person for care with apprehension	I would not return to this person for care