

Date: \_\_\_\_\_ Case: \_\_\_\_\_ Student Name: \_\_\_\_\_

Room #: \_\_\_\_\_ Enc #: \_\_\_\_\_ SP Name: \_\_\_\_\_

## Interpersonal Skills Checklist

Remember to include a brief but specific comment for all items marked MARGINAL or BELOW EXPECTATIONS.

### 1. INTRODUCTION

Meets Expectations	Marginal	Below Expectations
--------------------	----------	--------------------

Key content: Identification of patient, identification of interviewer; interviewer explains his/her level of training, some type of social greeting

### 2. QUESTIONING STYLE

Meets Expectations	Marginal	Below Expectations
--------------------	----------	--------------------

Key content: Use of open ended questions, limited use of leading questions, multipart questions, repeated questions

### 3. LANGUAGE

Meets Expectations	Marginal	Below Expectations
--------------------	----------	--------------------

Key content: explains medical terms, language appropriate for age/education of character, language easy to understand

### 4. FACILITATION OF INTERVIEW

Meets Expectations	Marginal	Below Expectations
--------------------	----------	--------------------

Key content: avoided interruptions, comfortable pace, use of transitions, organized

### 5. CONCERNS and COUNSELING

Meets Expectations	Marginal	Below Expectations
--------------------	----------	--------------------

Key content: solicited questions, acknowledged concerns, patient centered counseling

### 6. DEMONSTRATED RESPECT TO PATIENT

Meets Expectations	Marginal	Below Expectations
--------------------	----------	--------------------

Key content: eye contact, awareness of emotional and physical comfort, hand washing, draping

### 7. CLOSURE and TIME MANAGEMENT

Meets Expectations	Marginal	Below Expectations
--------------------	----------	--------------------

Key content: effective time use, explains diagnoses, outlines next steps, provides closure

### 8. PHYSICAL APPEARANCE

Meets Expectations	Marginal	Below Expectations
--------------------	----------	--------------------

Key content: dress, personal hygiene, grooming

### 9. ATTITUDE

Meets Expectations	Marginal	Below Expectations
--------------------	----------	--------------------

Key content: compassionate, sincere, self confident; engaged in encounter, nonjudgmental

### 10. YOUR OVERALL REACTION TO THIS STUDENT

5	4	3	2	1
I would refer family and friends to this person for care	I would gladly return to this person for care	I would return to this person for care, but would also be okay with seeing someone else	I would return to this person for care with apprehension	I would not return to this person for care