OFF-UNIT LOG

UNIT _____

Guidelines (see IHOP Policy 9.1.8 *Inpatient Absence for Personal or Therapeutic Reasons* for details):

1. The patient must be capable of ambulating, and mentally oriented, or have appropriate assistance if not.
2. If the patient is receiving an infusion of a controlled substance, such as patient controlled analgesia (PCA) or patient controlled epidural analgesia (PCEA), the infusion must be stopped and disconnected prior to leaving the unit.
3. Patients who have received narcotics must remain on the unit for at least one hour after administration before leaving the unit. Patients who refuse to comply must sign out against medical advice (AMA).

Patient's Name	Room #	Date	Leave time	Return time	Destination	Estimated duration of absence from unit	Contact number if available (cell phone)