Section 8 Health, Safety, and Security Policies Subject 8.2 Security Policies **Policy 8.2.1 Threatening Situations**	04/05/93 -Originated 07/07/11 -Reviewed w/ changes -Reviewed w/o changes University Police -Author

Threatening Situations

Definitions

Threatening Situation: an event that has the potential to result in harm to persons or environment. Threatening situations include but are not limited to bomb threats, menacing behavior, terrorist activity, discovery of explosive or suspicious devices, and chemical, biological or radiological contamination.

Policy

All UTMB employees, students, patients, visitors, family members and volunteers are expected to immediately notify the University Police Department (UPD) of any threatening situation or any suspicious individuals or activities on campus.

University Police Responsibility and Authority

On Campus: UPD personnel who are on duty will respond to on campus threatening situations. The ranking, on-duty University Police supervisor is the incident commander of the response, unless otherwise relieved by a superior officer.

- The ranking University Police supervisor is responsible for notifying the appropriate UTMB department heads.
- The UPD is responsible for contacting outside public safety agencies for assistance as needed.
- The UPD will coordinate through the Office of Public Affairs the timely release of information concerning serious crimes considered a threat to students and employees.

Off Campus: Threatening situations or any suspicious individuals or activities observed in UTMB buildings and facilities that are located off campus are to be reported immediately to the local law enforcement agency respective to the location.

Decision for Evacuation and Re-occupation

The leader of the affected area, in consultation with the Police Chief or designee, will make the decision to evacuate if a suspected explosive device is discovered. Evacuation may be of the entire complex, a certain building, or a particular section of a suspected area.

The decision to reoccupy a building or area shall be made by the President, the Executive Vice President/Chief Business Officer, the Vice President for Business Operations and Facilities, or leader of the affected area.

Media

News releases to the public are made only by the Office of Public Affairs.

References

IHOP 8.2.2 Campus Security Report

IHOP 8.1.4 Violence in the Work Place