## Financial Indigent Requirements and Application Process

The patient's financial and demographic information is populated in the Invision Registration system documenting the patient's appropriate financial status. An account expiration date is also indicated in the Invision Registration system so that upon expiration of the patient's account, the patient must re-apply for financial assistance. Duration of patient's discount/charity status is determined by their household make up and can be for either 6 months or 1 year. Exception to this duration is for the Emergency Services Affidavit which is only valid the day of their emergency service.
The following are conditions that exclude a patient from the ability to qualify for financial assistance application.

- Patients with any third party insurance such as Medicare, Commercial or Managed Care are excluded and cannot apply for financial assistance. This includes any coverage such as medical, auto, liability, state agencies, or governmental entities.

- Any patient that is determined to eligible for another third party program such as Medicaid, County Indigent Health Programs CIHCP, state agency program, etc. must complete the application process and either receive valid coverage or a valid denial before being considered for any financial assistance with the UTMB indigent program. Failure to comply and seek eligibility from any of these sources may result in a denial of financial assistance for services from UTMB.

- Patients seeking treatment for certain elective, non-emergent procedures will be considered full pay patients, and payment in full will be expected at or before the time services are rendered.

- Non-Texas residents do not qualify and cannot apply for financial assistance and shall be considered full-pay patients.

## Medical Indigent Application Process and Requirements

Patients and/or family members who indicate medical indigence will be referred to PFS or FGPFS.

- PFS and/or FGPFS will evaluate the patient's eligibility for other funding sources.

- Formal Application must be completed and patient's financial documentation must be provided for consideration of this program.

- If the patient is eligible for other funding sources, must be exhausted prior to UTMB's eligibility determination.

- Using the financial criteria submitted, the billing offices will determine if patient qualifies for any medical indigence discount and make recommendation for a payment plan on any outstanding balances