Process for testing Dr. Pink system

Approval for testing the Dr. Pink Overhead Announcement System must be obtained from a Lieutenant or commanding officer at University Campus Police at least 24 hours prior to performing any audible testing of the Dr. Pink system. All Dr. Pink buttons shall be tested annually for operability.

(Note: In the case of emergency repairs, such as known failure of the system, advanced written notices may be eliminated; however OS&FP shall coordinate, in advance verbally with Police leadership and nursing leadership regarding impairment, repair activity and anticipated duration of any such repair.)

The following steps must be followed for testing the Dr. Pink overhead announcement system:

1. A general email communication is to be sent by the Infant Security Taskforce Chairperson or by Fire Safety Leadership or their designees whenever possible.
2. OS&FP shall operate main panel (located in the Administration Building) and have at least one employee stationed in the field conducting the test. Additionally, a licensed fire alarm contractor shall assist and document the testing as a part of the overall fire alarm testing of each building. The remainder of the overall fire alarm testing may or may not be conducted during the same day/week.
3. Ensure access to the main panel is available.
4. A police officer is to be stationed on any unit in the hospital.
5. A general announcement is to be made alerting the staff that a test is about to be done.
6. The general announcement is to be verified from any hospital floor to ensure it was audible to the officer on the hospital floor.
7. The Dr. Pink button can then be activated by the person performing the test.
8. Audibility in the affected areas will be witnessed by OS&FP and other staff such as Campus Police and Nursing.
9. Once audibility is confirmed, speakers may be by-passed and the remainder of the buttons/components tested without the need for repeated alarms.
10. Test results shall be documented by a licensed fire alarm contractor.
11. Once the test is complete, a general announcement is to be made stating that the testing is complete.
12. Any deficiencies shall be immediately noted by the contractor and transmitted in writing to UTMB Health/OS&FP.
13. OS&FP shall make arrangements for immediate corrections to any deficiencies noted.
14. Note: corrections of deficiencies may necessitate follow-up testing that may be an abbreviated version of the aforementioned steps.