

Release of Forensic Photographs

The Custodian of Forensic Photographs will receive a faxed subpoena from the Medical Record Custodian and the subpoena will have a stamp of approval by Health Information Management (HIM) ““APPROVED BY HIM” before the Forensic photographs can be released to the requesting party.

- Only one copy of the original photos will be sent to the requesting party.
- A Release of Forensic Photographs affidavit is completed by the Custodian of Forensic Photographs and notarized.
- The photographs are then released to the requesting party.

Texas Department of Family and Protective Services (DFPS)

1. DFPS will complete the “Texas Department of Family Protective Service AUTHORIZATION TO DISCLOSE PROTECTED HEALTH INFORMATION” form.
2. The Forensic Record and/or Forensic Photographs are then released to DFPS.
3. No genital photographs will be released to DFPS. If a specific request is made for genital photographs UTMB Legal Affairs will be consulted.

Law Enforcement

1. The Law Enforcement Agent will complete the “LAW ENFORCEMENT REQUEST FOR RECORDS” form.
2. The Forensic Record and/or Forensic Photographs are then released to Law Enforcement.
3. No genital photographs will be released to Law Enforcement. If a specific request is made for genital photographs UTMB Legal Affairs will be consulted.