Care and Maintenance of Hot Pack Machines

Purpose

This document establishes the commitment to proper equipment maintenance in the Department of Rehabilitation Services.

Audience

The information in this document is intended for all members of the Rehabilitation Services staff.

Policy

In order to provide the highest quality to patients, employees must ensure maintenance of the hot pack machines in Physical and Occupational Therapy at all times.

Care and Mainte-nance of Hot Pack Machines

- Aide staff will be responsible for the care and cleaning of the hot pack machines used in Physical and Occupational Therapy. All aide staff will be trained in the proper methods of care and cleaning.
- Hot pack machines will be cleaned Bi-Weekly.
- <u>Procedure for cleaning/disinfection:</u>
  1. Unplug hot pack machines.
  2. Remove all hot packs from machine and place into equipment cleaning closet. Pads are hung and rinsed thoroughly.
  3. Empty water from machine.
  4. Fill hot pack machine with water and 2 cups of calcium, lime, and rust remover. Leave the hot pack rack in the solution. Let soak for five minutes.
  5. After five minutes, drain the machine.
  6. Disinfect inside of machine and racks with antimicrobial solution.
  7. Remove the rack. Rinse with water
  8. Rinse the inside of the machine with water.

Care and Maintenance of Hot Pack Machines, continued

Continued on next page

Care and Maintenance of Hot Pack Machines (continued)

9. Replace the rack and the hot packs into the hot pack machine. Fill the machine with water, return hydrocollator to its location and plug it in.

- <u>Procedure for checking temperature:</u>

1. Temperature should be monitored and recorded daily on log.
2. Temperature should remain between 160-166 degrees F.
3. Any deviations outside of this range should be corrected immediately. Machine will be taken out of service until corrected.
4. Temperatures will be rechecked every 4 hours until corrected and within appropriate range.