

# The University of Texas Medical Branch

## Position Description

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|---------------------|---------------|--------------------|--|
| <b>Date:</b>        | October, 2006 | <b>Position:</b>   | President                                  |
| <b>Written by:</b>  | Hay(ABB)      | <b>Incumbent:</b>  | TBD  |
| <b>Approved by:</b> |               | <b>Department</b>  | Executive                                  |
|                     |               | <b>Reports to:</b> | UT Vice Chancellor Health Affairs (Austin) |

### POSITION PURPOSE:

Guides research, medical education and patient care operations for The University of Texas Medical Branch including the provision of health services to inmates of the Texas Department of Corrections. Leads development of ethical, educational, research, and clinical talent within a framework of The University of Texas's Regent's Rules operating philosophy as well as State and Federal laws and regulations.

### DIMENSIONS:

4 Schools: Medicine, Nursing, Allied Health Sciences and Graduate School of Biomedical Sciences

3 Institutes

7 Hospitals (791 beds)

Galveston National Laboratory

Employees including Faculty: 12,403

Students and House Staff: 2,942

Operating Budget: \$1.4 Billion

### NATURE and SCOPE:

The President reports to the Vice Chancellor of Health Affairs along with the heads of six other health and medical units of the 15-institution University of Texas System. UTMB operates 6 State funded acute care hospitals along with 4 schools, 3 institutes and a National Laboratory.

The President leads the Vice President and Chief Operating Officer of UTMB Hospitals and Clinics, the Vice Dean for Clinical Programs & Planning Chief Physician Executive, and the Vice President of Finance through the Strategic Executive Council to set the Branch's future course and marshal the financial and human resources to achieve chosen objectives. The UTMB Faculty Senate also participates in governance of the institution.

The President personally participates in University-wide decision making and represents UTMB with the Legislature and with government officials as requested. The job assures that key leadership roles within UTMB are filled with people of nationally-recognized ability who are coached and supported to deliver excellent results to the people of Texas and to patients and their

families.

The President leads a UTMB advancement program and presents the institution's case for major financial support to potential donors. The job also represents UTMB with community groups and works to assure that Texans of all backgrounds and circumstances have access to the superior treatment facilities UTMB provides.

Performance in this executive position is judged on UTMB's contribution to medical research, on its reputation for excellence in training physicians and other healthcare professionals, and on its quality and productivity in patient care. The President must achieve these results with prudent use of available financial resources and in a manner consistent with approved strategic objectives and operating plans.

This position requires an experienced healthcare executive whose past achievements and current leadership abilities inspire respect and cooperation from talented faculty, community leaders, elected and appointed officials, and from other UTMB stakeholders.

### **DIRECT REPORTS**

To discharge the responsibilities of this position, the incumbent directs the following positions:

- Dean, School of Medicine
- VP, University Advancement
- VP, Human Resources and Employee Services
- VP, Facilities and Campus Services
- VP, Finance
- Chief Information Officer
- VP, Community Outreach and Correctional Managed Care
- VP and CEO UTMB Hospitals & Clinics
- Vice Dean for Clinical Programs & Planning and Chief Physician Executive
- Dean, School of Allied Health Sciences
- Chief Academic Officer & Dean, School of Nursing
- Dean, Graduate School of Biomedical Sciences

### **PRINCIPAL ACCOUNTABILITIES:**

1. Assures the progress and vitality of UTMB by guiding the Strategic Executive Council.
2. Secures approval of University of Texas leaders for the plans and programs of UTMB; furnishes timely and accurate information on UTMB progress and achievements to UT officials as requested.
3. Works with UT and government officials at the State and Federal levels to secure necessary funding to deliver care to correctional inmates, the uninsured, and to Medicaid and Medicare patients.
4. Supports principal investigators and other faculty in efforts to secure NIH and other grant funding to support research priorities.

5. Recruits and works to motivate and retain top quality faculty and program leaders so that UTMB has the talent to carry out strategic plans.
6. Leads financing and budget processes that take divergent views on financial decisions into consideration, while effectively managing limited resources.
7. Leads efforts to raise donor funds for major projects; supports advancement professionals in securing major donations.
8. Works closely with elected officials and other community leaders to ensure that UTMB is a good community partner.
9. Encourages ethical medical and financial practice by supporting compliance and audit professionals, and by honoring those within UTMB who have had to make difficult choices.
10. Maintains personal mastery of healthcare management by attending professional development seminars and by professional reading.
11. Assures that excellent clinical education is delivered to a student population that reflects the demographics of Texas and the nation.