

Fire Life Safety

Services			Health Care		Research		Academic		Business		
			On Campus	Off Campus	On Campus	Off Campus	On Campus	Off Campus	On Campus	Off Campus	
Training											
Develop and maintain content for Fire Safety Training - both online and classroom. Review compliance through reports - all employees must take this training - biannual Online - unlimited capacity Classroom capacity: 4 classes per year	Quality Indicator or KPI	Online training accessible 24/7 Dept classroom training on request within 1 work week	X	X	X	X	X	X	X	X	
	DataSource	Compliance report									
	Target	100% employees									
	Report to	UTMBCompliance office									
	Frequency of Report	Annual or once/2YEAR									
Hands On Fire Extinguisher Training - all employees HAVE THE OPPORTUNITY to take this training Classroom capacity: 4 classes per year	Quality Indicator or KPI	Deliver 100% or all requested "hands-on" classes	X	X	X		X		X		
	DataSource	EHS Compliance Calendars									
	Target	100% requested									
	Report to	Safety Committee / EOC									
	Frequency of Report	Annual									
Inspections											
Inspect all buildings on campus for compliance with Life Safety code - annual capacity: 10 Buildings 1.85 million Square feet	Quality Indicator or KPI	1/4 of occupiable sq. footage each quarter	X	X (LCC & ADC)	X		X		X		
	DataSource	EHS database or EHS Compliance Calendar									
	Target	95% of all occupiable square footage									
	Report to	Inst. Safety & Security Committee & Life Safety Subcommittee									
	Frequency of Report	Annual									

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Portable Fire Equipment - Regulatory required monthly Portable Fire Extinguishers inspected current capacity: 2800	Quality Indicator or KPI	100% On-campus & LCC & ADCPFE inspected	X	X (LCC & ADC)	X		X		X	
	DataSource	EHS bar-code database								
	Target	100%monthly								
	Report to	EOC Committee/Life Safety Subcommittee								
	Frequency of Report	Monthly								
Building Fire Alarm Systems- Regulatory required building fire alarm system inspections for functionality capacity: 63 building fire alarm systems	Quality Indicator or KPI	100% on-time completion with minimal disruption to staff/patients	X	X (LCC & ADC)	X		X		X	
	DataSource	EHS database								
	Target	100% annual completion								
	Report to	State Fire Marshal, Life Safety Subcommittee, EOC Committee								
	Frequency of Report	Annual								
Safety Showers - inspect safety showers against ANSI standards. Capacity: 325 safety showers	Quality Indicator or KPI	inspect 100% of all safety showers	X	X (LCC & ADC)						
	DataSource	EHS database								
	Target	100% inspected annually								
	Report to	Safety Subcommittee / EOC Committee								
	Frequency of Report	Annual								

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Building Fire Sprinkler Systems & Annual Fire Pumps capacity: Inspect all wet systems per NFPA Code Requirements Capacity: 25 Fire Pumps, 32 sprinkler systems and 49 standpipes	Quality Indicator or KPI	Inspections completed on-time and within code	X	X (LCC & ADC)	X		X		X	
	DataSource	EHS database or Compliance Calendars								
	Target	100% on-time completion								
	Report to	State Fire Marshal, Life Safety Subcommittee, EOC Committee								
	Frequency of Report	Quarterly								
Fire Exit Drills - Complete NFPA code required fire exit drills in all UTMB areas - capacity: 120 drills in healthcare (annually), 78 in non-healthcare areas (annually)	Quality Indicator or KPI	Completion of fire drill with maximum training benefit to staff in all areas	X	X (all areas)	X		X		X	
	DataSource	EHS database or Compliance Calendars								
	Target	100% qualified drills								
	Report to	State Fire Marshal, Life Safety Subcommittee, EOC Committee								
	Frequency of Report	Quarterly								
Hot Work Permit - EHS reviews and approves hot work (open flame, cutting, welding, brazing, etc) in all areas of UTMB. Capacity - 25 reviews per week	Quality Indicator or KPI	No service disruption due to late permit reviews	X		X		X		X	
	DataSource	EHS hot work tracking database								
	Target	100% reviews within 4 working days								
	Report to	Life Safety Subcommittee								
	Frequency of Report	Quarterly								

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Consulting–Committee Support			Health Care		Research		Academic		Business	
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Construction / Renovation Plans Review for compliance with Fire & Life Safety Code Attendance at meetings & complete review of plans within 10 days of receipt 8-10 reviews/week - capacity 8 plans review per week	Quality Indicator or KPI	Timely completion of reviews	X	X	X		X		X	
	DataSource	Facilities /OFPC								
	Target	reviews completed within 5 working days								
	Report to	Life Safety Subcommittee								
	Frequency of Report	Annual							daily/weekly	
Fire Alarm Response - respond to fire alarm call on-campus, per agreement with Galveston Fire Department to minimize impact to staff, patients and visitors. Capacity: response provided 5 work days per week	Quality Indicator or KPI	responds to calls within 5 minutes from notification	X		X		X		X	
	DataSource	Police Dispatch/ Fireworks database								
	Target	on-scene within 5 min								
	Report to	Life Safety Subcommittee								
	Frequency of Report	Annual								
Life Safety Subcommittee / Institutional Safety & Security Committee Environment of Care Committees (4) Resource Allocations Project	Quality Indicator or KPI	Attendance & reporting	X	X	X		X		X	
	DataSource	Committee minutes								
	Target	100%								
	Report to	Committee Chairs								
	Frequency of Report	Monthly								