Ben

[**Weekly Relays User Guide**](https://ispace.utmb.edu/xythoswfs/webview/_xy-12470404_1)

**TOPICS LEGEND**

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| C:\Users\krhensle\Desktop\SMALL LOGO (2).jpg | | WEEKLY RELAYS | | **June 24, 2021** |
| **YOUR DEPARTMENT NEWS** | | | **UTMB NEWS** | |
| 142 BEST &quot;Congratulations Text&quot; IMAGES, STOCK PHOTOS &amp; VECTORS | Adobe Stock**Congratulations to Tekeema, our surgery clerkship coordinator, who was named Salutatorian in her recent graduation from**  **Texas Southern University!**  **Tekeema just completed her degree and**  **is about to begin her master’s program.**  <http://www.tsu.edu/news/2021/05/tsus-spring-2021-valedictorian-and-salutatorian-have-been-announced.html#.YJk2L7VKh-w>  ***Way to go Tekeema!*** | | | **FY22 Holiday Schedule Now Available:** UTMB provides benefits-eligible employees with paid time off to observe authorized national and state holidays. To ensure patient access and continuity of care, holidays can vary in some departments. If the work schedule or duties of your department make it necessary for you to work on a holiday, you may accrue holiday compensatory time for use on another day that is mutually agreeable to you and your supervisor *or* receive holiday pay in lieu of a day off (if available in your area). Holiday compensatory time must be taken within 12 months of the date accrued. The FY22 schedule is available online at <https://utmb.us/50l> or <https://www.utmb.edu/hr/employees/employee-resources>. It is important to check with your supervisor prior to each holiday regarding the work status of your area.  **From the President ad interim: Cybersecurity enhancements:** To minimize the risk to UTMB’s mission from ransomware attacks and other cyberthreats such as phishing, UTMB's Information Technology Services and Information Security team are working to fortify our cyber defenses. Read more about what they’re doing at <https://utmb.us/511>.    **COVID-Response Parking discontinued at Galveston Campus:** P-Lot and E2 Lot (behind the Primary Care Pavilion) had been established as COVID Response lots for healthcare staff responding to Galveston from other campuses. At this point, in coordination with Health System leadership, this parking accommodation is being discontinued. Please be aware that UTMB Parking Operations will issue warnings and tickets to employees parking at these lots without a valid contract. Employees can sign up for a parking contract at the UTMB Parking Office at the Moody Medical Library. For more information call 409-266-7275 or email [parking@utmb.edu](mailto:parking@utmb.edu).  **IN CASE YOU MISSED IT**  **June 17 Virtual Town Hall now online:** During the June 17 discussion President ad interim Dr. Ben Raimer moderated a discussion with Dr. Tim Harlin of the Health System, Dr. Charles Mouton of the Academic Enterprise, Chery Sadro of Business and Finance, and Becky Korenek of Strategic Planning and Business Development. To watch the full presentation, visit <https://vimeo.com/event/1084913/videos/564258668/>. Please note: Due to a technical glitch that occurred during the livestream, the meeting begins at the 11:13 mark on the recording. | |
| OPICS  LEGEND | PATIENT CARE EDUCATION & RESEARCH INSTITUTIONAL SUPPORT CMC | | | |
| **AROUND UTMB** (Use the legend above to quickly find items of interest to your team) | | | | |
| **REMINDER**  **2021 Employee Demographic Emergency Classification Form:** The institutional deadline for all UTMB faculty and staff to complete the 2021 Employee Demographic and Emergency Classification Form is June 30. Please take a few minutes today to fill out this form if you have not already done so. The form is available at <https://utmb.us/84>. You are also encouraged to visit <https://www.utmb.edu/emergency_plan/> to view the 2021 emergency preparedness presentation and other emergency-related resources.  **Weekly Wellness Recap: This month's theme is all about finding joy in our life and sharing it with others**.   * Rediscover and enjoy a fun childhood activity today. * Share a positive thought with someone who needs it today. * Watch something funny and enjoy how it feels to laugh. * Create a playlist of uplifting songs to listen to. | | | **The Joint Commission Questions of the Week—National Patient Safety Goal:**    Q: For patients identified as at-risk for suicide, what are the procedures to mitigate the risks?   * Continuous observation with documentation at least every 15 minutes. * What does continuous observation mean? The qualified designated staff member will maintain an unobstructed view of the patient at all times and be able to intervene without delay. When a patient is in the bathroom or shower, a qualified staff member will continue to maintain observation. Refer to [Continuous Observation of a Patient with Suicide Precautions or Behavioral Restraints](https://intranet.utmb.edu/policies_and_procedures/Non-IHOP/Nursing_Service/Administration/3.56%20Continuous%20Observation%20of%20a%20Patient.pdf). * Unless it is medically necessary to keep certain items in the room, consider removing objects that pose a risk for self-harm. Refer to [​pdf icon Guidelines for Suicide Risk Safety in the ED and Inpatient Settings](https://liveutmb.sharepoint.com/sites/collaboration/webfiles/Shared%20Documents/Forms/AllItems.aspx?id=%2Fsites%2Fcollaboration%2Fwebfiles%2FShared%20Documents%2FNursing%20Service%2FDocuments%2FNursing%20Service%20Website%20Documents%20DO%20NOT%20DELETE%2FForms%2FSuicide%20Risk%20Screening%2FGuidelines%20for%20Suicide%20Risk%20Safety%20in%20the%20ED%20and%20Inpatient%20Settings%2Epdf&parent=%2Fsites%2Fcollaboration%2Fwebfiles%2FShared%20Documents%2FNursing%20Service%2FDocuments%2FNursing%20Service%20Website%20Documents%20DO%20NOT%20DELETE%2FForms%2FSuicide%20Risk%20Screening&p=true&wdLOR=c59FA0A3C%2D2C4C%2D451B%2DB3BD%2D2AE219451BE6&ct=1624376588518&or=Outlook-Body&cid=2A85C121-58E2-4B89-A75E-3D7FF60737D8&originalPath=aHR0cHM6Ly9saXZldXRtYi5zaGFyZXBvaW50LmNvbS86Yjovcy9jb2xsYWJvcmF0aW9uL3dlYmZpbGVzL0VjQVFXWVVPZ2tCTXVncndxWFBpbFlBQm9STHoyeWhHUHVUemQ5NnlvT2JiX0E_cnRpbWU9c3d2WWI1UTEyVWc). * Follow process for visitors of patients at-risk for suicide: assess visitors, including fellow co-workers, for any obvious ligature risks or sharp objects and advise of potential risk of use of those items by the patient. Exercise caution with HIPAA in disclosing patient status to visitors unless patient gives permission to disclose. * Use safe transportation procedures when moving patients to other parts of the hospital. If a patient must be transported off the unit, he/she must be accompanied at all times by two persons. One of the two persons must be a qualified staff member who observes the patient. (Two-person transport is a minimum requirement.)     Please refer to IHOP policy 09.13.38 [Suicide Risk Screening and Suicide Precautions for Patients](https://www.utmb.edu/policies_and_procedures/IHOP/Clinical/General_Clinical_Procedures_and_Care/IHOP%20-%2009.13.38%20-%20Suicide%20Risk%20Screening%20and%20Suicide%20Precautions%20for%20Patients.pdf) for more information. | |
| **DID YOU KNOW?** In recognition of Pride Month and the impact LGBTQ+ people have within our university, Health System and community, four events have been scheduled for the last week of June. From webinars to in-person celebrations, the upcoming activities will cover a wide breadth of topics, including how to improve communication with transgender and nonbinary patients, social determinants of health for LGBTQ+ communities and more. For more information and a full listing of these events, view this recent Daily Announcement listing available at <https://www.utmb.edu/announcements/#ID87322>. | |