

## Standardized Patient (SP)-based Clinical Exercise Standards of Behavior

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**These policies apply to all SP-based activities (formal, graded examinations and practice exercises)**

### **Instructions prior to arrival at an exercise/examination**

Students must arrive at the SP center orientation area promptly at their assigned time dressed for a patient encounter, with their white coat and stethoscope. Long or artificial nails and strong fragrances must be avoided.

### **After arriving at an exercise/examination**

Before orientation begins, students must

- Empty their pockets of all items except a stethoscope; and
- Place all personal belongings including keys, wallets, phones and small pursed/bags in a location designated by the coordinator. All phones must be in the "OFF" position. Students may wear a wristwatch.

Students are not allowed access to any personal belongings during an exercise or during any breaks. Medications or food are allowed in the exercise area only with prior approval of the Associate Dean for Student Affairs. Approved medications must be kept in a clear plastic bag.

Students will be provided a brief orientation before an examination begins. They will be given ID badges, if applicable, and will be escorted from the orientation area to the exercise hallway, at which time they will be provided necessary materials, such as clipboards, pencils, paper, and/or examination instruments. Announcements will tell students when they may begin writing preparatory notes on their paper, if desired. No student writing is allowed until such an announcement is made. A subsequent announcement will inform students when they may begin their first station.

### **During an exercise/examination**

No talking, regardless of subject matter, is allowed among students during an exercise or during any exam breaks. Longer examinations will include a break period to allow restroom use. Restroom use at other times is at the discretion of the proctor, but will not result in a delay of the examination or extended time for a student.

### **At the conclusion of an exercise/examination**

When an exercise concludes, students will be instructed how to return their materials, and when they may exit the exercise area. Students may not reenter the area once they have completed the exercise.

### **Irregular Behavior**

Irregular behavior will result in a report to the Associate Dean for Student Affairs. Such behaviors include those witnessed as they occur, and behaviors identified through the audio and video monitoring that is conducted in patient examination rooms, writing stations, hallways, and orientation areas. Irregular behavior includes, but is not limited to

- Entering an examination room or beginning a reading/writing task before an announcement to begin
- Remaining in an examination room or continuing to work on a station after time has expired
- Talking with or transmitting information to another student, regardless of the subject matter
- Possession of unauthorized materials, regardless of whether they relate to the examination
- Exiting the examination area without authorization
- Failure to return examination materials, clipboard, ID badge or instruments after an exam
- Failure to follow proctor instructions