SUMMER RESEARCH PROGRAM
FOR
HIGH SCHOOL STUDENTS
DATES:  June 9 – July 31, 2014

GENERAL INFORMATION

To All Teachers and Counselors: Please pass this packet on to a student whom you regard as suitable for the Summer Research Program for High School Students. You may photocopy the packet for more than one student, but please be selective. Only qualified students, judged by the selection criteria, will be accepted in the program.

To All Students: You are encouraged to use the materials in this packet to apply for the Summer Research Program if you are a current or graduating high school student whose sixteenth birthday occurs on or before June 9, 2014, and if you think that, relative to your peer group, you will be rated highly on the selection criteria.

All students selected for the program will earn federal minimum wage ($7.25/hour). This corresponds to a biweekly rate of approximately $580. However, since certain amounts may be deducted from the salary, as in any job, for federal income and social security taxes, students may earn somewhat less each pay period. Please note that UTMB had implemented Pre-Employment Drug Testing since 2008 in accordance with IHOP Policy 3.3.18. Participants who are accepted to this program will be contingent on a successful drug screening and security level two clearance.

To Disadvantaged Students: Disadvantaged status does not affect your chances of acceptance into the Summer Research Program. Therefore, the supplemental information survey in the application packet is required for all applicants.

Note: UTMB will NOT provide housing of any kind for participants in the program. Students must live or secure housing within a 50 mile radius of UTMB. If you are outside a driving commute distance of 50 miles, please have your parent/guardian attach a letter confirming that you have secured a place of residence for this program. Also indicate how you will travel to and from campus. We will not review your application without this information. Program dates are June 9-July 31, 2014.
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APPLICATION DIRECTIONS

1. Completed forms must be submitted no later than 5:00 p.m. March 24, 2014. Online applications and supplemental materials may be found at the following URL website http://www.utmb.edu/oeo/students/srp/asp

2. Mail completed forms to:
   Educational Outreach Office
   High School Summer Research Program for Students
   c/o Sylvia Torres
   The University of Texas Medical Branch
   301 University Blvd.
   Galveston, TX  77555-0981

3. If a specific question does not apply, write "N.A." in that space. Applications with blank spaces will not be considered. Only recommendation forms may be faxed if the teacher/counselor cannot meet the deadline (409-747-0828).

4. The "Parental Consent Form" should be mailed or may send via pdf file to storres@utmb.edu

5. The "Information Release Statement" should be left with the registrar at your high school. The registrar should forward the requested information directly to this office.

6. The recommendation forms and stamped, addressed envelopes should be distributed to your counselor and one of your science or math teachers. Before submitting these forms to them, please fill in the cover sheet. Only recommendation forms may be faxed if the teacher cannot meet the deadline.

7. Please follow up on all required application credentials. Only applications with all completed forms will be considered for the program.

8. Applicants will be notified regarding the status of their application to the program the later part of April.

9. Direct questions or comments to:

   Kathy Tiernan, MS, CHES
   Director, High School Summer Research Program
   Educational Outreach Office
   (409) 747-2738 or email: ktiernan@utmb.edu