Pharmacy Technologist – UTMB Center for Polar Medical Operations

Job Summary:
To assist medical staff in providing drug distribution, technical services, and clinical services associated with the preparations, storage, and dispensing of pharmaceuticals to United States Antarctic Program (USAP) participants.

Essential Job Functions:
- Maintains the operational integrity of an assigned departmental area.
- Retrieves and delivers medication orders and supplies.
- Prepares unit-dose medications specific to patient needs including patient’s weight, allergies and age.
- Performs medication order entry into the pharmacy computer system.
- Assists medical personnel in filling ambulatory prescriptions specific to patient needs including patient’s weight, allergies, and age.
- Performs quality assurance/improvement audits.
- Assists in record-keeping activities in any assigned area.
- Maintains adequate drug inventories in pharmacy area and patient care areas.
- Compounds bulk and extemporaneous pharmaceuticals specific to patients needs, including weight and age.
- Performs automated compounding repackaging and cart-fill.
- Prepares sterile products utilizing aseptic technique (to include the preparation, handling, and disposal of drugs).
- Reconciles pharmacy/nursing medication administration records.
- Communicates effectively with other healthcare professionals and patients while appropriately recognizing age.
- Engages in staff training and assessments.
- Maintains a neat clean and organized work area.
- Demonstrates flexibility in staffing assignments.
- Adheres to internal controls established for the department.
- Performs other related duties as requested.

Marginal or Periodic Job Functions:
Performs a variety of marginal duties not listed, to be determined and assigned as needed.

Minimum Qualifications:
High school or equivalent and five years hospital/retail clinical experience. Pharmacy Technician Certification Board (PTCB) National Certification. Current registration with any U.S. State’s Board of Pharmacy as a Pharmacy Technician. Must be a US citizen and hold a valid US passport.

Equal Employment Opportunity:
UTMB Health strives to provide equal opportunity employment without regard to race, color, national origin, sex, age, religion, disability, sexual orientation, gender identity or expression, genetic information or veteran status. As a VEVRAA Federal Contractor, UTMB Health takes affirmative action to hire and advance women, minorities, protected veterans and individuals with disabilities.