I. Title
*Verification of Debarred and Suspended Individuals and Organizations*

II. Policy
UTMB does not employ or retain any employee, consultant, contractor, volunteer, or vendor who is listed by any federal or state agency as excluded, debarred, suspended, or otherwise ineligible to participate in federal and/or state programs, e.g., Medicare and Medicaid.

III. Procedures
The Human Resources Department verifies applicable State and Federal exclusion lists for every applicant prior to appointment and on a monthly basis for all current UTMB employees. Human Resources verifies this information on all employees regardless of classification, including interns, residents, and fellows.

Any applicant verified to be excluded, debarred, suspended or otherwise ineligible will not be eligible to work at UTMB and any employee verified after employment at UTMB will be terminated immediately.

The UTMB Purchasing Department verifies applicable exclusion lists for every new vendor that is added to the UTMB vendor list. The UTMB Purchasing Department matches the entire list of UTMB vendors against the applicable federal and state exclusion lists on a monthly basis.

IV. Procedure for Verifying Lists
The following web sites are searchable databases for individuals, entities, and parties that are excluded from participation in federal and/or state programs.

A. Federal
1. Department of Health and Human Services
2. Office of Inspector General
   - List of Excluded Individuals/Entities

B. State
1. Texas Health and Human Services Commission Medicaid and Title XX Provider Exclusion List
2. Texas General Services Commission
3. Texas Building and Procurement Commission
4. Suspended and Debarred Vendor List
V. Relevant Federal and State Statutes
§1128 and §1128A of the Social Security Act
42 CFR §402.1 (c), (d), (e)
42 CFR §1001.1901
42 CFR §1003.102 (a) (2)

VI. Dates Approved or Amended

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VII. Contact Information
Human Resources – Employee Relations
(409) 772-8696