

Institutional Handbook of Operating Procedures Policy 05.01.02	
Section: Faculty Policies	Responsible Vice President: EVP, Provost and Dean of Medicine
Subject: Academic Freedom, Rights and Responsibilities	Responsible Entity: Council of Deans

I. Title

Faculty Governing Authority

II. Policy

Subject to the authority of The University of Texas System Board of Regents and subject further to the authority that the Board has vested in the various administrative officers and subdivisions of the System, the faculties of UTMB shall have a major role in the governance of their respective institutions in the following areas:

- general academic policies and welfare
- student life and activities
- requirements of admission and graduation
- honors and scholastic performance generally
- approval of candidates for degrees
- faculty rules of procedure

III. Voting at Faculty Meeting

Members of the faculty, meeting the criteria for full faculty member as described in the respective school bylaws, have voting privileges as a member of the faculty.¹

IV. Necessity of Approval by Regents

Legislation recommended by an institutional faculty, or legislative body thereof, requiring approval of the Board, shall not be effective unless and until approved by the Board. Such legislation by a college or school faculty shall not be presented to the Board until it has been approved by the institutional faculty, either directly or through its legislative body, and has received the consideration and recommendation of the president, the executive vice chancellor for health affairs, and the chancellor. The faculty affected will be notified by the Board, through administrative channels, of its action on recommended faculty legislation.

V. When Legislation is Effective

Except where the Board has specifically authorized procedure for placing into effect emergency faculty legislation without prior Board approval, institutional faculty legislation shall become effective only upon approval by the Board or at such later time as the Board shall specify. The secretary of the

¹ Not part of the Regents' Rules and Regulations

institutional faculty shall be notified of Board action, and notice of such action shall be included in the official minutes of the faculty

VI. Approval of Degree Candidates

It shall be the duty of the several institutional faculties to recommend approval or disapproval of all candidates for degrees. This duty may be delegated by affirmative vote of the institutional faculty, or its legislative body, to the respective deans or other appropriate official. Should this duty not be delegated, then the institutional registrar, or his or her equivalent, shall furnish to the members of the institutional faculty a complete list of the degree candidates for recommendation.

VII. List of Degree Candidates in Minutes

The institutional registrar, as soon as possible after each commencement, shall provide the secretary of his or her institutional faculty, or its legislative body, with a complete list of all successful degree candidates.

VIII. Changes in Degree Requirements

Changes in degree requirements shall not become effective until approved by the Board and published in the appropriate catalog; provided, however, that students may be given the benefit of any action reducing or modifying the requirements for their degree immediately upon Board approval.

IX. Faculty Minutes

Copies of institutional faculty minutes, or of their legislative bodies, shall be available for use of members of the particular faculties individually, if desired; and shall be filed (1) in the offices of the secretaries to the faculty, (2) in the offices of the presidents, (3) in the office of the executive vice chancellor for health affairs, as appropriate, and (4) in the institutional libraries.

X. Relevant System Policies and Procedures

[Regents' Rules and Regulations, Rule 40101: Faculty Role in Educational Policy Formulation](#)

XI. Dates Approved or Amended

Include origination date, dates of major or minor revisions and dates reviewed without changes.

<i>Originated: 11/01/1995</i>	
<i>Reviewed with Changes</i>	<i>Reviewed without Changes</i>
08/05/2010	

XII. Contact Information

Faculty Relations
(409) 266-9731

