



Institutional Handbook of Operating Procedures

Policy 5.3.7

Section: Faculty Policies	Responsible Vice President: Executive Vice President & Provost
Subject: Appointments & Ranks	Responsible Entities: Office of Faculty Relations & Council of Deans

I. Title

Joint Appointments

II. Policy

It is the policy of UTMB that joint appointments of faculty between/among academic units are encouraged for the purpose of enhancing collaboration in all areas of academic work. The salary of a person who is jointly appointed will be apportioned between the schools or academic units on the basis of the services rendered.

III. Joint Appointment Within a School

Request for a joint faculty appointment is made by a memorandum co-signed by the chair of both the joint and primary departments, and submitted to the appropriate deans for approval.

IV. Joint Appointment Between/Among Schools

Permission for joint appointments between schools may be granted upon approval of a written request by the deans of the schools involved.

Candidates for membership in the Graduate School of Biomedical Sciences must hold a faculty appointment in the Schools of Medicine, Health Professions or Nursing to have faculty status.

The joint appointment may take place at any time during the year.

V. Relevant IHOP Policies

[IHOP Policy 5.3.1 Faculty and Designated Appointments](#)

VI. Relevant U.T. System Policies and Procedures

Regent's [Rules and Regulations](#), Series 31001, *Faculty Appointments and Titles*

VII. Dates Approved or Amended

<i>Originated: 06/16/1997</i>	
<i>Reviewed with Changes</i>	<i>Reviewed without Changes</i>
08/05/2010	4/21/2015