I. Title

*Administrative Component of Compensation for Academic Administrators*

II. Policy

Offer letters and/or memoranda of appointment (MOA) for faculty members who will serve as academic administrators shall clearly reflect the administrative component of the faculty member’s total compensation.

Faculty members who cease to serve as academic administrators shall not receive this administrative component, and their total compensation shall be reduced accordingly, consistent with this policy.

III. Guidelines

The magnitude of this administrative component of a faculty member’s total compensation shall be established at the time of the faculty member’s appointment, and shall be linked to the specific administrative duties and responsibilities outlined in the faculty member’s letter of offer or MOA. In general, this administrative component shall be no less than a fixed percentage established by the Dean of the respective school in which the faculty member serves as an academic administrator.

IV. Relevant System Policies and Procedures

*Regents’ Rules and Regulations, Rule 31101 – Evaluation of Administrators*

V. Dates Approved or Amended

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VI. Contact Information

Provost Administration
(409) 772-4793