I. Title

*SOM - Appeal of an Academic Progress Committee Decision to Dismiss a Student*

II. Policy

In the event the Academic Progress Committee (APC) votes to dismiss a student, from the School of Medicine (SOM), the student may appeal the APC’s decision in writing to the Academic Review Committee (ARC) within five (5) working days of the date of the official APC dismissal notification letter. In general, for a successful appeal, the student will need to demonstrate that the decision of the APC was (a) arbitrary or capricious, (b) made in bad faith, or (c) in violation of the SOM’s Academic Policies. The ARC will review the student’s letter of appeal, the student’s academic record, and the record of deliberations of the APC. In its sole discretion, the ARC may allow the student or others to appear in person and/or present new information not previously presented to the APC. The ARC shall send written notification of its decision to the student.

Decisions of the APC regarding student dismissal that are upheld by the ARC may be appealed by the student in writing to the Dean of the SOM within five working days of the date of the official ARC decision notification letter. The Dean shall review the student’s letter and the record of deliberations of the APC and ARC. In his/her sole discretion, the Dean may allow the student to appear in person and/or present new information not previously presented to the APC or ARC. The Dean’s decision shall be final, and will be communicated in writing to the student, the APC, the ARC, the Associate Dean for Student Affairs and the Associate Dean for Educational Affairs.

If a dismissal decision of the APC is reversed by either the ARC or the Dean of the SOM, the matter must be returned to the APC for a determination of the remedial work required. No appeal of such a remediation decision is allowed.

III. Related UTMB Policies and Procedures

IHOP Policy 7.1.18 - SOM - Appeal of Examination, Score, Evaluation, or Course Grade

IV. Dates Approved or Amended

| Originated: 01/15/1996 |  
| **Reviewed with Changes** | **Reviewed without Changes** |
| 06/07/2012 |  |
| 08/25/2015 |  |
V. Contact Information
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