

# UTMB Institutional Handbook of Operating Procedures (IHOP)

## Request for Policy Review

The attached policies have been presented, reviewed and approved by the authorized signatory for the respective area:

**The Council of Deans**

\_\_\_\_\_  
(Chair of the COD)

**Institutional Component**

\_\_\_\_\_  
(Respective Vice President)

**Clinical Affairs Policy and  
Procedures Committee**

\_\_\_\_\_  
(Chair of CAPP)

**Other Approvals**

\_\_\_\_\_  
(Reviewed by)

Please return to Ruth Finkelstein, 0468 or scan and email to [rfinkels@utmb.edu](mailto:rfinkels@utmb.edu) or fax to 409-772-9944

Once this form has been received, the policy or policies will be placed on the next IHOP Agenda. The IHOP committee meets the first Thursday of the month. To ensure that the policy or policies will be on the next agenda, please submit no later than the 15<sup>th</sup> of the third Friday of the month.