Referral: Initiation of Services

Purpose
This document outlines the information necessary and the process to be followed for the referral of a patient to the Department of Rehabilitation Services.

Audience
The information in this document is intended for all members of the Rehabilitation Services staff.

Policy
Occupational Therapy and Physical Therapy are available upon referral by a physician (M.D.) with UTMB privileges and outside physicians.

Initiation of a Referral
Physicians must initiate a referral to request Occupational Therapy, and Physical Therapy.

- Referrals may be sent through EPIC, fax or mailed within UTMB Health System.

- Referrals must include unit history number, diagnosis, complicating factors related to rehabilitation, request for services, any special instructions and precautions.

- Referral forms must be signed by a physician (M.D.)

- Telephone or verbal orders may be taken to initiate treatment, but written orders must be placed in the order entry system within 24 hours for the treatment to continue.