REQUEST FOR PROPOSAL NO. 21-012
MEDICAL SCRIBES SERVICES
ADDENDUM NO. 1

Submittal Deadline: 3:00 PM, Wednesday June 9, 2021.

This Addendum No. 1 hereby forms and is made a part of the Request for Proposal No. 21-012, dated May 12, 2021, for Medical Scribes Services. Respondent must acknowledge receipt of this addendum in Section 5 of the RFP (Pricing, Delivery, & Addenda Affirmation).

The following questions have been submitted and their respective answer:

Q1) The information on page 1 of the HSP section calls out the requirement for “Good Faith Effort Goals” and states a requirement to use HUB vendors for at least 23.7 percent of professional services contracts. For this award that is 800 of the 3500 scribe hours per month to be completed by HUB vendors. Is that an accurate interpretation?

A1) This service is not a professional service. In Texas professional services are defined as those provided by doctors, architects, and engineers. Depending on the HUB Plan your firm will be submitting, please contact Karen Gross for assistance with the exact form your firm will need. Please be aware that if your firm’s HUB Plan submittal is not accurate the bid will not be evaluated.

Q2) The scope of work does NOT specify the services need to be performed on-site. What is the opinion on using remote (virtual) scribe services?

A2) UTMB will consider remote (virtual) scribe services if it is a blended program, meaning offered both with in person and virtual options. Currently, several faculty doctors have in person scribes in their workflow and it would be a heavy lift to transition to a virtual option only.

Q3) As a Scribe participant under the Vizient agreement, what consideration will be given to purchasing through the GPO?

A3) Currently, UTMB uses Premier as a GPO, however, a sourcing event is being conducted at the UT System level and there is a possibility we will transition to another GPO. If your GPO contract meets all the RFP requirements you can submit a proposal under that GPO for consideration.

Prepared By: Norma Dryer, C.P.M.
Purchasing Manager

Date: May 21, 2021